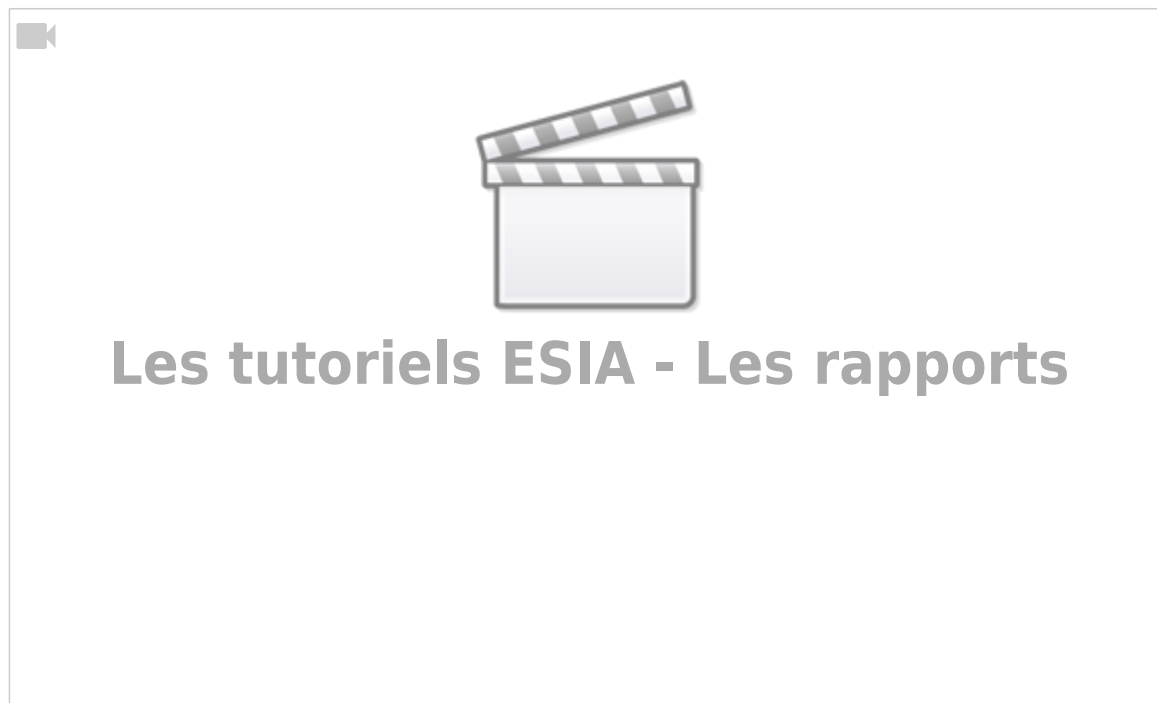


# Reports Module

Simply create reports on all the data collected by ESIA. Send them automatically at intervals of your choosing. The reports will be automatically generated and transmitted with their updated data. The reports are divided into blocks. You can consult [the list of blocks](#).




## Report

This tab allows you to create a report template and repeat it over time. It can be modified at any time.

### How to add a report

Go to the “**Report**” then “**Add**”.

The screenshot shows the ESIAS software interface. On the left sidebar, the 'CANEVAS' icon is highlighted with a red box and a red '1'. The main area displays a table with the following columns: NOM, DESCRIPTION, DATE GÉNÉRATION SUIVANTE, and ACTION. A red '2' is positioned above the table. The top navigation bar includes 'BONJOUR ADMIN' and 'Accueil > Rapport'. The top right corner features status bars for 'ETAT DES NOEUDS' and 'ETAT DES SERVICES'.

Click on the icon . You will be taken to the following page:

The screenshot shows the 'AJOUTER CANEVAS' form. The form is divided into three sections: **PARAMÈTRES DU CANEVAS**, **PARAMÈTRES DU RAPPORT**, and **PARAMÈTRES DES ENVOIS DE MAIL**.

- PARAMÈTRES DU CANEVAS**:
  - Nom du Canevas: [Text input]
  - Description: [Text input]
  - Génération: [Dropdown menu, value: Toutes les années]
  - Date génération suivante: [Text input, value: 21/02/2023]
- PARAMÈTRES DU RAPPORT**:
  - Nom du rapport: [Text input]
  - Taille de la police: [Text input, value: 20]
  - Couleur de la police: [Color picker]
  - Nom du client: [Text input]
  - Description du titre du rapport: [Text input]
  - Langue du rapport: [Dropdown menu, value: Français]
  - Image du rapport: [Image input, value: esia logo]
  - Charger nouvelle image: [Button]
- PARAMÈTRES DES ENVOIS DE MAIL**:
  - Généré par: [Text input]
  - Destinataire(s): [Text input, value: Select Some Options]
  - Sujet mail: [Text input]
  - Texte mail: [Text area]

A green button labeled 'Ajouter Canevas' is located at the bottom left of the form.

Now you need to fill in the **canvas parameters**, **report parameters** and the **e-mail parameters**.

## Report parameters

To set up the canvas, you need to :

- Name the canvas
- Give the canvas a description
- Define the sending interval (daily, weekly, etc.) using the drop-down list.
- Define the date of the first transmission. From this date onwards, the time interval will apply.

## Report parameters

In this section you can:

- Name the report
- Choose the font size for the report name.
- Define the font colour
- Enter the client's name
- Give a description of the report title
- Choose the report language
- Choose a report header logo (default is ESIA)

## Email settings

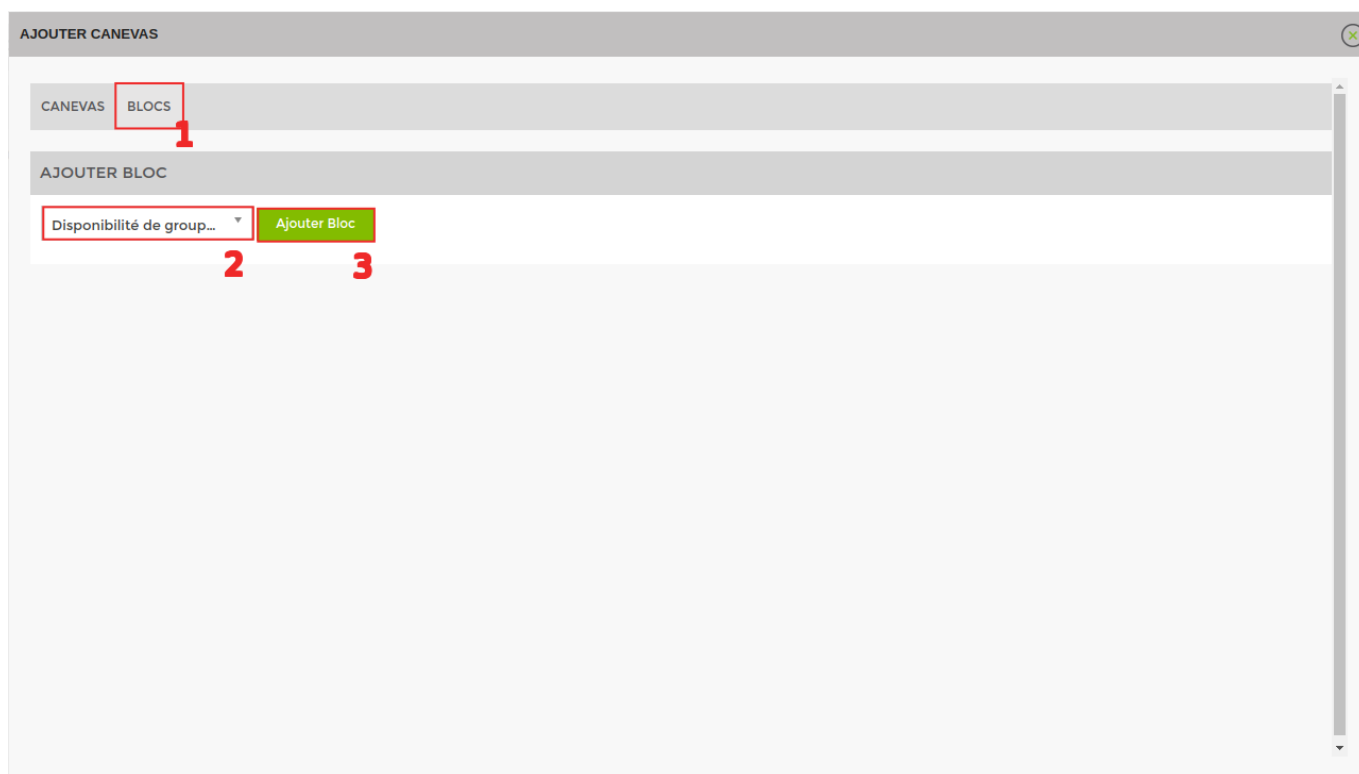
This tab allows you to :

- Enter the name of the person who generated the report
- Choose a recipient (a user created in ESIA)
- The subject of the email
- The text of the email

You can now add your canvas by clicking on the button at the bottom of the window.

## Adding blocks

Once a canvas has been added, ESIA will tell you in the same window that your report canvas is missing blocks. A block is a space in your report which will contain the information you require.



You can consult [the list of blocks](#).



## Organising and completing your blocks

Once you have added your blocks, you can organise their order by dragging and dropping them. This will represent the structure of your report. By clicking on the block name, you can set the parameters and choose the information the block should contain.

MODIFIER CANEVAS

Bloc ajouté avec succès

CANEVAS BLOCS

AJOUTER BLOC

Disponibilité de group... Ajouter Bloc

LISTE DES BLOCS Sauver ordre des blocs

+	DISPONIBILITE (DISPONIBILITÉ DE GROUPE DE NOEUDS)	
+	DISPONIBILITÉ (DISPONIBILITÉ DE NOEUD(S))	
+	LOG RGPD (REGISTRE RGPD)	
+	VALEUR DE SERVICES (VALEUR DE SERVICES PAR SERVICE)	
+	VALEUR DE SERVICES (VALEUR DE SERVICES PAR SERVICE)	

## Generate the report

Once you have completed all the above steps, the last section, “Generate report”, appears. Here you can name the report and decide whether or not you want to receive it by email.

GÉNÉRATION À LA VOLÉE

Nom du rapport

Rapport-02

☒ Recevoir ce rapport par mail

Générer rapport Visualisation du rapport









- **View report** Allows you to preview the report.
- **Generate report** Generates the report instantly















# Template

Once the canvas has been created, you can find it in the tab « **caneva** ».

From here you can **duplicate**it **share** it**share** **edit** it or **delete** it.

CANEVAS			
NOM	DESCRIPTION	DATE GÉNÉRATION SUIVANTE	ACTION
TP-Rapport		10/02/2024	   
test		21/02/2023	   

## History

HISTORIQUE					
NOM DU CANEVAS	NOM DU RAPPORT	DATE GÉNÉRATION	DATE GÉNÉRATION DÉBUT	DATE GÉNÉRATION FIN	ACTION
test	test	20/02/2023	20/02/2022	20/02/2023	  
TP-Rapport	BUG-RAPPORT	10/02/2023	10/02/2022	10/02/2023	  
TP-Rapport	BUG-RAPPORT	09/02/2023	09/02/2022	09/02/2023	  
TP-Rapport	BUG-RAPPORT	09/02/2023	09/02/2022	09/02/2023	  

This tab contains all the reports generated in ESIA. You can **view** **download** **download them** in pdf format or **delete them**.

## Mail settings

PARAMÈTRES MAIL	
Serveur Mail	<input type="text"/>
Utilisateur	<input type="text"/>
Mot de passe mail	<input type="password"/>
Emetteur	<input type="text"/>
Port smtp	<input type="text" value="465"/>
Ssl	<input checked="" type="checkbox"/>
<input type="button" value="Modifier"/> <input type="button" value="Envoyer mail de test"/>	

This tab allows you to set the various mail parameters:

- The mail server
- The sender
- The mail password
- The smtp port
- Activate or deactivate the SSL protocol

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<https://wiki.esia-sa.com/> - **Esia Wiki**

Permanent link:  
[https://wiki.esia-sa.com/en/interface/module\\_rapport](https://wiki.esia-sa.com/en/interface/module_rapport)

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